2021–2022 Special Circumstances Instructions

These instructions are designed to assist parents and students in disclosing extenuating financial circumstances that cannot be reported on the Free Application for Federal Student Aid (FAFSA).

Special Circumstances include: Parent or Student Loss of Employment, Death of Parent, Parent’s Divorce or Separation, Loss of Benefits or any other change in income from the previous tax year. These are situations that would impact the tax data listed on the FAFSA application.

If you have a special circumstance as listed above, please send the following information to the Financial Aid Office. Incomplete information will delay review of your special circumstances.

If the circumstances impact the 2020 or 2021 calendar year, please provide the following documentation:

a) Detailed signed statement from parent and/or student detailing changes in income. Please designate the month/day/year that the change occurred.

b) 2020 Signed Federal Income Tax Return(s) of the Parent(s) or Student/Spouse, if married

c) 2020 W2 forms for Parent(s) or Student/Spouse, if married where applicable

d) Last paycheck stub(s) for Parent(s) or Student/Spouse, if married

e) Any additional documentation regarding worker’s compensation, unemployment, severance pay, child support etc. that was received or lost.

Documents should be mailed, faxed, or emailed:

Office of Financial Aid
Ferrum College
PO Box 1000
Ferrum, VA 24088

FAX: (540) 365-4266

EMAIL: finaid@ferrum.edu

* PLEASE NOTE: Emailed documents MUST be encrypted and password protected with the password sent in a separate email.