

Ferrum College Faculty Scholar Program Request for Proposals

The Office of Academic Affairs requests proposals from Ferrum faculty members who are interested in submitting for the 2017-18 Ferrum College Faculty Scholar Program (FSP).

What is the intent of Ferrum College Faculty Scholar Program?

The intent of the Ferrum College FSP is to provide support for up to three (3) faculty members who demonstrate a strong commitment to undergraduate research/scholarship and desire to advance their own scholarship. The intent of the Ferrum College FSP is to also provide engaging learning opportunities for capable students. Therefore, a Ferrum College Faculty Scholar must invite at least one student who has demonstrated the capacity for scholarly work to assist him/her with a scholarly project.

Who is eligible for the Ferrum College Faculty Scholar Program?

The Ferrum College Faculty Scholar Program is open to all tenure-track and non-tenure track faculty who have served Ferrum as a fulltime faculty member continuously for five years or more. Faculty members currently appointed to other college-sponsored fellowships (e.g. Williams Professorship, Cheatham Fellowship, New Faculty Grant, etc.) and School Deans are not eligible for this program.

How are Faculty Scholars selected?

The Ferrum College FSP is a competitive process under the direction of the Vice President of Academic Affairs (VPAA). The VPAA will receive the proposals and determine the appropriate review process for selection of the Faculty Scholar recipients. The FSP process begins with the submission of a comprehensive proposal which should include the following components:

- Abstract
- Project Goals and Objectives
- Description of Proposed Project
- Personnel (Include applicable FICA)
- Budget (Maximum \$2000)
- Dissemination
- Supplementary Materials

How are Faculty Scholars supported?

Faculty Scholars will receive reassigned time (equal to one, 3-semester hour course) each spring semester for two consecutive years. Reassigned time should be devoted to research proposed in the Scholar's approved proposal. In addition, the Faculty Scholar will receive a total monetary allowance of \$2,000 to be budgeted for activities identified in the Scholar's approved proposal.

What is the Faculty Scholar Program Timeline?

Faculty and Student Scholars work on a scholarly project that is sustained across 1.5 academic years. (January 2017 – June 2018).

The deadline for submission of proposals is November 1, 2016.

All proposals should be submitted to the Academic Affairs Office, Attention: Dr. Gail Summer.

Ferrum College Faculty Scholar Program Request for Proposals

Title of the proposed Faculty Scholar project

Faculty Scholar Information

Name:
School and Department:
Phone:
Email address:

Student Scholar Information

Name:
School and Department:
Phone:
Email address:

Abstract

The abstract should be written as a concise summary of the proposal.

Project Goals and Objectives

Goals and objectives should be SMART (specific, measurable, allocable, reasonable and time sensitive).

- The goal is what the potential faculty scholar hopes to accomplish as a result of the project.
- Objectives are statements of precise outcomes that can be measured in support of the goals.

Description of Proposed Project

Establish the need for the project and the benefits derived.

- Explain how this project will help both you and your student scholar advance your scholarship.
- Develop a clear timeline for objectives with specific steps and procedures how the project will take place. This section must clearly articulate how the student will be involved in the project.
- Clearly identify the means of evaluating the data or the conclusions.
- Discuss the impact of your project beyond the project period.

Personnel

The faculty should briefly address his/her strong commitment to undergraduate research/scholarship (attach a current curriculum vita).

The faculty must also address (1) why his/her student scholar was selected; how has the student scholar demonstrated the capacity for scholarly work; and, (3) what are the student scholar's specific qualifications and capacity for working with the proposed project (attach a current resume).

Budget (Maximum \$2000)

The budget should spell out project costs and consist of a spreadsheet or table with the budget detailed as line items and a budget narrative that explains the various expenses. The proposal should be explicit regarding the requested use of funds. Any deviations from the budget approved in the proposal must be submitted in writing for review and pre-approved by the VPAA. Faculty scholars are expected to monitor the use of the funds and to provide budget accounting as a portion of the final report. The following are acceptable expenses:

- Student pay for summer work (student deductions must be factored in as part of the total award)
- Materials/supplies for research
- Funds for faculty and/or student travel

Dissemination

The faculty scholar should identify ways in which you will let the wider community know about the final outcomes of your project.

Supplementary Materials

The following supplementary materials should be attached to the proposal:

- Faculty Scholar curriculum vita
- Student Scholar resume
- A letter of support from the appropriate School Dean and a staffing plan that demonstrates how teaching load will be reassigned