

Ferrum College

Report of Penalty for Honor Policy Violation

Note to faculty: Any faculty member who is convinced a student has committed academic dishonesty should fill out this form, discuss the infraction and penalties with the student in question, explain the honor board process, and have the student sign and date the form before sending it to the Honor Board Chair.

The Student Handbook defines Academic Dishonesty as “plagiarism, cheating in academic work, academic misrepresentation and multiple submissions of the same work.”

The Honor Board Chair for 2017/8 is Tim Daniels (History)

_____, a student enrolled in _____, has violated the Ferrum College Honor Policy in the following manner:

(check one)

_____ plagiarism

_____ cheating

_____ lying for academic advantage

_____ submitting work done in another class without permission
(If you wish, attach a separate sheet briefly describing the student’s action.)

The penalty/penalties which I have assessed for this infraction is/are (check all that apply)

_____ the student will re-do the assignment

_____ grade penalty (indicate letter grade reduction, F on assignment, zero on assignment, etc. _____)

_____ F in course

Faculty member signature

I have discussed this infraction and the penalty or penalties with my professor, and I understand that the signature below is not an admission of guilt. I also understand that I may appeal to the Honor Board by contacting the chair within forty-eight hours.

Student signature

Date