

## **Loft Construction Guidelines**

The purpose of these guidelines is to give you, the student, flexibility in designing your room, yet insuring the protection and safety of you, other residents and the building. Any loft construction not complying with the following guidelines is unauthorized.

1. Loft construction may only be done during the hours of 10:00 am and 8:00 pm. This is to insure the rights of others are not infringed upon.
2. The residents of the room assume full responsibility for any damages to the caused by the loft construction project. Furthermore, the College assumes no responsibility of liability for any injuries to occupants of the room or their guests, as a result of the loft.
3. Lofts must be located and constructed in such a way that they do not interface with or obstruct access to Windows, plumbing, air-heating units, telephones, life safety equipment, and the main entrance/exit.
4. Lofts are to be freestanding. Bolts, nails, etc., are not to be sunken into the wall, ceiling or floor to support the loft.
5. Attached room fixtures (light fixtures, electrical outlets, desks, air/heating units) may not be removed, altered, or relocated due to the loft construction project.
6. Lofts are to be completely dismantled and removed from the room when the occupant vacates the room or by the time specified by the Coordinator (usually before finals week). At the time of checkout, the room must conform to the original room condition report.
7. A minimum of 24" must be left vacant between the top surface of the bed-loft and the ceiling.
8. A fire extinguisher must be provided by the student.
9. No loft construction projects may be completed without agreement to these guidelines and inspection of the construction by a residence hall educator.