

**IMPORTANT**  
**Commencement Information and Instructions for**  
**ALL PROSPECTIVE GRADUATES**

<b>EVENT</b>	<b>DATE, TIME &amp; LOCATION</b>	<b>INFORMATION AND INSTRUCTIONS</b>
Baccalaureate Dinner <b>5/01/09</b>	5/01 5:00 p.m. Franklin Hall	By Reservation Only Invitations mailed to parents by Senior Class
Baccalaureate Line-up and Dress	5/01 7:10 p.m. Vaughn Chapel	<b>COME IN CAP AND GOWN</b> Gather on sidewalk between Chapel bell tower and patio for Baccalaureate procession <b>Dress:</b> Men should wear shirt, tie and dark shoes. Women should wear skirt and blouse or dress and dark shoes. <b>Honor Societies:</b> May choose to purchase and wear their stoles, cordons, medals, etc. If you choose to do this, please contact the following sponsors who will help you coordinate this with the Registrar's Office. Alpha Chi - Dr. Katherine Grime Kappa Pi –Prof. Matthew LaRose Phi Alpha Theta - Dr. Milt Rowan Psi Chi - Dr. Kevin Reilly <b>Alpha Phi Omega:</b> Contact the President or Advisor for instructions. <b>African American Student Association:</b> Members should contact Justin Muse, Extension 4441, for instructions on how to obtain stoles.
Baccalaureate Service	5/01 7:30 p.m. Vaughn Chapel	<b>Speaker:</b> The Reverend C. Wesley Astin, Jr., Chaplain of Ferrum College <b>Processional:</b> Ms. Betsy Smith Following the marshal assigned by Ms. Smith, process to reserved seats on each side of the main floor of the chapel. No particular order is required for this processional; walk two abreast. Male students should remove their caps just prior to being seated.
<b>COMMENCEMENT DAY</b> <b>(Saturday, 5/02/09)</b>	5/02 10:30 a.m. (Line-up10:00) RAIN PLAN Lawn GYMNASIUM	Commencement on Lawn is Open Seating RAIN PLAN **GYMNASIUM** Reserved Seating No tickets required Held Only Until 10:30 a.m. Six tickets per graduate attached to this mailing. (Please review the attached RAIN PLAN Diagram) <b>You must get these tickets to your family in advance of graduation. Ushers will not be able to hold tickets for your family members.</b>
Commencement Day Breakfast	5/02 7:15-9:00 a.m. Franklin Hall	Breakfast \$5.00 per guest, N/C to graduates
Class Photo	5/02 9:30 a.m. RAIN PLAN Vaughn Chapel GYM	Must Wear Cap and Gown Note: Following the class photo, graduates should proceed immediately to line-up between the Chapel and Garber Hall Sun Room.
Cap, Gown & Hood Distribution	Contact the Registrar's Office immediately if you have not yet picked up your regalia.	Because gowns are packaged, please improve their appearance by hanging them up as soon as possible. The cap, gown and hood are yours to keep.

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Diplomas	5/02 Commencement Ceremony	<p>The order of procession and the order of the granting of degrees will be <u>strictly alphabetical</u>. You will be directed by marshals. Please see the attached diagram for clarification. (Note that instructions for last names beginning with A-M are on one side and Mc-Z are shown on the reverse side of your diagram.)</p> <p><u>As you approach the President, be prepared to shake hands with your right hand and to receive your diploma with your left hand crossed above the right hand.</u> Photos will be taken of all graduates receiving their diplomas, so pause slightly for the photographer. As soon as you return to your chair, please be seated.</p>
SGA President, Senior Class President, Senior Speaker, and Award Recipients	5/02 Commencement Ceremony	<p>The award recipients will be notified during commencement line-up. These individuals will be asked to sit in the reserved seating marked on the attached diagram.</p> <p>The <b>SGA President, Senior Class President, and Senior Speaker</b> are asked to <b>contact Sandra Prillaman</b> in the Provost's Office, extension 4207, JWH 100, <b>right away for special commencement instructions.</b></p>
Dress for the Day	5/02 Commencement Ceremony	<p><b>MEN:</b> 1. Wear cap flat on your head  2. Remove cap for invocation and replace after invocation. Also, remove cap for benediction and replace for recessional.  3. Tassels should be worn on the left side of the cap at all times.  4. Wear light colored or white shirts with collar and tie, dark trousers (no jeans), socks, and dark polished street shoes.  5. No flowers, jewelry, messages, name plates, etc., on the gowns or caps.</p> <p><b>WOMEN:</b> 1. Wear cap flat on your head  2. Wear skirt and blouse or dress, and dark, polished street shoes. (Flats are recommended due to being on the lawn.) If you wear slacks, they must be dark -- no jeans.  3. Tassels should be worn on the left side of the cap at all times.  4. No flowers, jewelry, messages, name plates, etc., on the gowns or caps except for the designated regalia.</p>
Behavior	5/02 Commencement Ceremony	<p>It is extremely important that all participants in the graduation ceremony remember that it is a significant occasion in the academic community and all persons are to avoid cheering or applauding friends or other graduates during the ceremony. An appropriate time will be given in order to applaud for those graduating or receiving awards. The success of these activities will depend, to a large extent, on your promptness. Please appear at the designated times.</p>
Lunch	5/02 On the Lawn between John Wesley Hall and the Lake/Garber Hall/Stanley Library	<p>Meal tickets are being provided to the graduate, plus two guests, for the luncheon immediately following graduation. Additional advance tickets may be purchased in the dining hall for at the following rates: Adults \$8.00; Children, ages 6-12 @ \$4.00; Under age 6, no charge.</p>