



**IMPORTANT  
MESSAGE**

Issues of FP will now be published online. If you would like to receive each issue electronically (twice each semester) please send your email address to [lstuart@ferrum.edu](mailto:lstuart@ferrum.edu) to be added to the e-mailing list. If you prefer not to share your email address, you may access the newsletter online at any time by viewing FP on the Ferrum College website ([www.ferrum.edu/fp](http://www.ferrum.edu/fp)).

December, 2007  
Volume 4, Issue 3

Dear Parents,

Following is a checklist of items your students received listing what they need to take care of in order to return for the spring semester. Please take a few minutes and go over this list with them to ensure everything is taken care of and they have a smooth beginning in January.

**Please complete the following checklist of items to Reserve Your Place at Ferrum for the Spring Semester:**

**Get the Courses YOU WANT by Registering On Time**

Get your best schedule by making an appointment now to meet with your academic advisor on the appropriate day as indicated below:

- November 12 –Seniors (92 hours earned)
- November 13 –Juniors (58 hours earned)
- November 14 –Sophomores (24 hours earned)
- November 15 –Freshmen (less than 24 hours earned)

**Settle Outstanding Balances**

Outstanding balances for Fall must be paid prior to registering for classes. Payments can be made by check or online at: <http://www.ferrum.edu/studentaccts/>

**Financial Aid**

Time is running out to complete your financial aid and receive funds for this academic year. If necessary, please stop by the Financial Aid Office BEFORE leaving for Christmas Break and take care of any unfinished paperwork.

**Health Forms**

According to Ferrum College policy, you will not be permitted to enroll spring semester without submitting a completed health form. If necessary, PLEASE take action now! Health forms are available online at: <http://www.ferrum.edu/healthcenter/Downloads/HealthForm.pdf>

**Take Care of your Student Account**

Payment is due on **December 15** for any portion of your spring bill not covered by financial aid or your payment plan. Contact Student Accounts if you have any questions about your account.

**Check-In**

Please officially check-in online as soon as possible after **January 2**. Completing this online check-in process will lock in your schedule.  
*(Incomplete financial aid paperwork, an incomplete health form, or an outstanding student account balance **WILL** prevent you from checking-in online until you have taken care of these items).*

**Return to Campus**

Take care of these items and you will be able to return to campus and begin classes on Monday, January 14 without delay!

**NOTE: There will be no centralized on-campus check-in on Sunday, January 13**  
**Check-In must be completed online.**

## Parent and Family Newsletter

Dear Parents,

The Office of Residence Education would like to offer you warm wishes for a wonderful holiday season. We know you are looking forward to reuniting with your student after a busy fall semester and sincerely hope that you will have a chance to relax and reconnect as a family before your students return in January.

Our office has been busy getting ready for the spring semester as we try to make room for the new students who will be joining our campus. On November 30, as part of this process, a housing letter will be sent to students who are currently living in designated double rooms without roommates. The letter outlines three options they will need to consider before leaving for break. We encourage them to discuss these options with you.

The first option is to clear one half of the room so a new student will be able to move in without having to move your student's belongings. This would mean making available one of the beds, desks, and dresser space for the new student. The second option is to look at the list of students on the back of the letter and invite someone to move into the room. This would allow your student a chance to live with someone they might know instead of someone they don't know. The third option would be to move in with one of the other students on the list.

Whatever option your son or daughter chooses, it is important that they communicate that decision with our office. They can stop by B-1 in Bassett Hall and speak with us in person or call extension 4461. Please note that if your student clears out one half of the room but does not end up with a roommate, they will go through our consolidation process in January where they will be given the option to move in with someone else, buy their room out as a single for the spring semester, have someone move in with them, or sign an agreement with our office stating that if the need arises they will make room for a roommate. The full consolidation process is explained in the Student Handbook.

Again, the Office of Residence Education would like to wish you season's greetings. We hope you have a wonderful holiday and don't hesitate to contact us if you have questions!

Sincerely,

John Smith  
Assistant Director of Residence Education

## e2campus Update and Reminder

**PLEASE READ THE FOLLOWING IMPORTANT SAFETY INFORMATION!!**

In the September 2007 and November 2007 issues of the Parent Newsletter, you were told about e2campus, a mass communication system that **enables Ferrum College to send CRITICAL information instantly to our campus community via cell phones, pagers, wireless PDA's and e-mail regarding weather conditions, campus safety, and regional travel information.** Students have been encouraged to sign up for this service at no charge.

To join the Ferrum College e2campus plan for **free**, students can visit [www.ferrum.edu/e2campus](http://www.ferrum.edu/e2campus) for more information and to register. Upon sign up, they should receive a four-digit validation code. If they do not validate their phone, they are **not** an active user and will not receive messages. **Verizon** customers who are having trouble getting their validation code should try **both** Verizon selections (there is a "wireless" selection and an "alternate" selection) from the drop-down menu when signing up for e2campus. Please encourage your students to sign up for e2campus if they have not already done so.

*To receive information via cell phone, student's provider must offer service on campus. Currently these providers are Verizon, US Cellular, and nTelos. Although not a provider on campus, Sprint has been known to work occasionally as well.*